

JOB DESCRIPTION

<p>Job Title: Associate Lecturer – Social Work</p>	<p>Rate of Pay: £48.08 per hour inc. preparation, marking & course administration incl. £8.67 per hour holiday pay. <i>* If an element of work is offered which doesn't involve additional preparation and administration a standard hourly rate will apply, currently £19.23 plus £4.23 holiday pay.</i></p>
<p>School: School of Allied Health and Community</p>	
<p>Department: Social Work and Paramedic Science</p>	
<p>Reporting directly to: Head of Department</p>	
<p>Other Contacts: Internal: Course Leaders, Deputy Head of School; Academic and Professional Service colleagues within the School; Academic colleagues in the College of Health, Life and Environmental Sciences</p>	
<p>Main Duties*:</p> <ol style="list-style-type: none"> 1. To facilitate the educational experience of learners, through planning, delivering, and evaluating teaching / learning sessions by agreement with module or course lead and as appropriate. 2. In accordance with quality assurance procedures, contribute to the assessment process for students that could include the marking and moderation of student work, including dissertations, as part of a module team 3. To support the development and delivery of innovative and inspiring learning materials and assessment, including written and practical examinations. 4. To teach the sessions by lectures, practice clinics, tutorials, seminars, workshops, and other appropriate forms of learning method, dependent on the course / module. 5. To contribute to the support of student learning in taught modules or practice education / skills activities. 6. To prepare for teaching by developing an understanding of the content, learning outcomes and modes of delivery for the relevant sessions. This may include undertaking relevant scholarly activity and research to inform teaching content and pedagogical and curriculum developments. 7. To make effective and innovative use of learning technologies including the University's Virtual Learning Environment to support student learning. 8. To undertake other administrative duties related to teaching, including participation in course or module team meetings for the purpose of planning and quality assurance and enhancement. 9. To attend staff development events and activities (financial support available). 10. Any other appropriate duties as directed by module or course lead. 	

11. Maintain personal and professional development to meet the changing demands of the job; participate in appropriate training activities and encourage and support staff in their development and training.
12. Take steps to ensure and enhance personal health, safety, and well-being and that of other staff and students.
13. Carry out these duties in a manner that promotes equality of opportunity and supports diversity and inclusion and takes into account the University's commitment to environmentally sustainable ways of working.

*The above does not represent an exhaustive list of duties associated with this role.